

Office furniture

Designed - Procured - Installed - Maintained

Receptions
Soft seating
Executive furniture
Boardrooms
Conferencing
Training
Chairs
Desking
Storage
Café and restaurants
Specialist equipment
...



Lincolnshire County Council

I would like to record my thanks and that of my colleagues for the extremely professional and efficient way you installed the furniture. Your advice and assistance throughout was excellent and the smart image this has created for our team has been commented on throughout the building.

*Stephen M Rose
Corporate CRB Manager*

Crosskeys Homes

New Image Office Design worked with Peterborough City Council for a number of years before Cross Keys Homes took over the council's housing stock. We asked New Image Office Design to help us design and install a reception area, three executive rooms, a board room and a cash counter. We opted for a bespoke project and despite timing challenges it all ran smoothly. We were impressed with the service and quality of the work and would certainly consider using New Image Office Design when projects come up in the future.

*Steve Dumbrell
Senior Neighbourhood Manager*

Wellcome Trust

Following a chance meeting at an exhibition we were impressed with New Image Office Design's efforts as they submitted samples and made contact with us regularly. We are very pleased with the outcome as the appearance and practicality of the products fit in with our varied needs - seating for dining, wedding receptions and conferencing. I was particularly impressed how the team at New Image Office Design overcame a minor manufacturing problem to deliver and install our tables and chairs on time. The team were brilliant at meeting our brief and budget restraints.

*Nigel Whitham
Operations Manager*

hc solicitors

As a fellow Business Club member we asked New Image Design to work on our reception area. They came up with a design and colour scheme that fitted perfectly with our corporate image. The team then installed it out of hours so it was all up and running Monday morning! We were so impressed we recommend them to clients without hesitation which has resulted in several well deserved enquiries for them.

*Helen Wilson
Marketing Manager*

Testimonials: What our clients say about us

Bretton Medical Practice

We decided we required a new reception desk to help accommodate our specific patient confidentiality and security needs. New Image Office Design were instrumental in assisting and advising us on how best to achieve this aim. They kept us fully involved in the design at every stage. New Image Office Design acted with the utmost professionalism and the build quality was superb. We were so impressed with the service received that we've commissioned them to help with our office requirements on our first floor refurbishment. We have no hesitation in recommending New Office Design to other potential clients.

*Stephen Robertson GCGI Alnst AM
Practice Manager*

Old Fletton Primary School

New Image Office Design advised us on design, layout and furniture, and I am delighted with the results – many visitors comment positively on our changes.

The school staffroom is a particular highlight. We have a modern, functional staffroom that allows staff to relax and eat in a professional café style space. The Nursery has been redesigned to include more storage – the bespoke nature of our requirement did not phase New Image. They listened to our unique needs liaised closely with our teams, and turned the project round in a very short time and to a really high standard.

I have been impressed with their ability to listen and give an honest appraisal of what's practical and affordable.

*Mrs Sarah Levy
Headteacher*

Ridgeons Ltd

I have known Mike Nicholls for many years and he has always given a high level of service to Ridgeons. We are Builders Merchants, not office designers or suppliers so we rely on the knowledge of people like Mike to help us with the supply of materials, particularly when we do a new development. Over the last few years we have added 17 new branches and refurbished most of our 18 in some way or another and Mike has been involved with the supply of materials for most of these developments. His energy, enthusiasm and experience plus the backup from his support team are what we look for in our supplier of office equipment. I am more than happy to recommend Mike Nicholls and New Image Office Design.

*Paul Rogers
Group Sales Director*

Letsrush Ltd

We needed high quality and modern office furniture that would match our core brand values and image. New Image Office Design came to us highly recommended. Mike and Jason patiently consulted with us; even down to the practicality and durability of furniture materials, guiding us on the look and feel we have achieved, within budget we might add. The service was brilliant, very efficient all the way through, ensuring we were ready for our scheduled opening. We've also experienced their excellent after sales service. This is why we are very happy to refer New Image Office Design on to you and that's why they were referred to us. Basically they understood our business requirements and also took our personal views into consideration. Thank you Mike, Jason and Steph!

*Reg and Paula Miller
Directors*

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The quality of the office environment is important to team members' vision of why they are with that company and their commitment to it. We all agree that salary, production and results are important but it's time we agreed that office surroundings and related dynamics are also important. At New Image Office Design we only provide **high quality products** from manufacturers

we trust and whom we have been working with for many years. **We work with our clients to reflect their core brand values and image.** We will patiently consult with you on your specific requirements and we'll listen to your views and reservations aiming to find the right solution. We'll discuss things like the practicality and durability of the furniture and space plans. We'll recommend

and guide you in the right direction. We work closely with you to provide **value for money** entry level products right through to **bespoke solutions.** Our standard of service is high throughout the project, from consultation through to ordering and installation. **Your deadlines are our deadlines.** We don't stop there - we also pride ourselves in the **after sales service** we offer.



New Image Office Design

We are a small family run business and have been designing spaces, project managing, supplying and installing office furniture for 30 years.

We can offer you appropriate solutions for your workplace. Whether your requirements are small or large we can provide a **reliable and trustworthy service** from start to finish for any design and installation project. Let us manage your project, save you time and extra stress and give you a perfect work space!

Over the years we have developed long-standing relationships with a wide range of suppliers and manufacturers. We can provide **innovative furniture and design solutions** for your office environment in a range of styles from traditional to modern.

Fact:

Research is showing that teams communicate better in less formal surroundings and are likely to be more stimulated, enthused and encouraged in open, less restrictive environments. **Current office trends** suggest businesses are looking for more invigorating and fresh design and space usage for informal meetings, brainstorming and collaboration as well spaces specifically for deliberation, focus and quiet concentration. **Since good work environments retain good workers office environments are an important aspect to consider.**

Work environments affect productivity!

It's all about ticking boxes!

Do you want higher profitability? Then you need the following:

- ☑ Satisfied and motivated employees
- ☑ Staff that perform effectively in their work surroundings
- ☑ Premises that will suitably impress
- ☑ Happy and at ease customers

Tick all these boxes and your employees will perform better as happier and more effective teams. Your clients are likely to spend more in surroundings they find comfortable. All this positively effects your bottom line!

73%

73% of employees are not satisfied with the physical workspaces at their current place of work!

Tick your boxes!

We help our clients tick all the boxes. We do the **WHOLE** lot! From just one chair to squeeze into your 3x2 bedroom starter office (let's face it we've all got to start somewhere) right through to bespoke, custom made and fully branded corporate offices. From concept to completion and everything in between, we've got it covered.

31%

Employees who are pleased with their physical workspaces are 31% more likely to be satisfied with their jobs.

Our speciality

We focus on **designing, sourcing and installing creative spaces** where people can feel at ease in their surroundings. We aim for **fresh** and **dynamic** layouts that are **flexible** and **practical** as well as **visually impressive**. It is important to us that every business we work with is seen as a variety of staff members and working processes. We help to ensure that the furniture you select allows your company the choice it requires and a design that can be arranged to **suit your specific needs and demands**.

52%

A study of a group of employees found that through space design, 52% could work more effectively and 66% felt more satisfied with their jobs.

Environmental concerns

We actively encourage recycling and offer product disposal as part of our service. We only use wood from sustainable forests and aim to operate within the range of a low carbon footprint.

New Image Office Design's

1.

We do work with a whole range of clients. Every one of our clients is just as important as the next, no matter how big or small the project. Over the past 30 years we've worked with the private and public sector including large corporate businesses, government organisations (such as the NHS and schools), small businesses and individuals, the service and leisure industry right through to clients who require bespoke and custom-made branded services.

2.

We do guide our customers so that together we find a solution that suits you, your business and your budget. We don't have sub standard off the shelf solutions on offer because every one of our clients is different with unique needs and demands. However, we do have simple solutions on hand because sometimes simple is perfect.

3.

We do offer our customers flexibility by presenting a bronze, silver and gold spec so you understand what different levels of investment will get you and why.

We don't assume anything because we understand it's our job to explain the value in the range of products we source. We ensure our clients can do anything they want with their work environment and we provide solutions that match all budgets - even the tightest!

do's & don'ts!

4.

We do have access to a vast selection of products to match our clients' specific needs and budgets. We don't leave clients to choose from a pile of faceless giant catalogues.

5.

We do listen to varying requirements. Then we source and recommend accordingly. We supply essential basics, middle range options right through to bespoke solutions.

6.

With our 30 years of specialist knowledge and experience, we do design, procure, install and maintain. We don't do half a job and expect our customers to figure out the rest. We project manage the whole thing from simple projects through to the most complex critical path dependent refits.

7.

We do offer leasing options and payment plans. We understand that embarking on a project of any size means different financial constraints to different clients so we offer a range of solutions.

8.

We do value long term relationships! We are a small family team who will go out of our way for our customers. We don't have a hard sell approach. We offer a friendly, trustworthy and dependable service.

If you look at the detail we have an unlimited number of solutions. But in essence we do just eight things!

1. Design, procure, install and maintain work and service environment furniture and equipment.
2. Source the full range of supplies from single chairs through to complete fit outs, and bespoke services.
3. Provide a space planning and design service to help our clients gain the most they possibly can from their work environment.
4. Project manage all assignments so that you don't have to worry about a thing!
5. Carry out professional and organised product installations in an efficient manner so there is as little disruption as possible.
6. Offer leasing and payment plan options so you don't have a finance headache.
7. Provide training and DSE assessments.
8. Supply ongoing site maintenance services.

Receptions

Get your front of house right because first impressions count



The reception is the first area visited by customers and they can't help but form an opinion about your organisation from it. Businesses ought to think carefully about the reception space if they want clients to feel welcomed and be treated professionally, quickly and effectively. Your front of house needs to be inviting, organised, attractive and user friendly. If required this can be achieved through custom made and individually designed solutions. However, bespoke solutions are not always needed. Impressive and practical reception areas can be achieved from the wide range of office furniture available.



Flexible middle ranges

Bring dynamism and personality to your reception area. This modular system uses straight lines and a combination of contemporary finishes and glass, to enhance your working environment.

Product details:

- Walnut with white glass
- Modern uplighter



Bespoke receptions (left and right)

Reception areas designed to suit the specific needs of the service and medical industries. These are made to measure solutions and good examples of tailor made office furniture solutions to suit individual spaces and requirements.

Product details:

- ❑ Specially commissioned for precise demands
- ❑ Sourced to fit the requirements of bespoke designs
- ❑ Fitted after hours to avoid working hour interruptions

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Impressive value

This stunning curve reception counter creates a dramatic effect in any reception area. The contemporary look offers clean lines and allows you to express your company's brand with ease. The diverse options on offer allow you the flexibility to shape, style and mould the look of your front of house, allowing maximum impact on your clients.

Product details:

- ❑ Modular units
- ❑ Custom sizes to suit any reception area
- ❑ Variety of finishes
- ❑ DDA access
- ❑ Cable management
- ❑ Accessories available
- ❑ Straight effects
- ❑ Signage

Soft Seating

Designer statements through to the understated

Soft seating is often needed for reception seating, waiting areas, breakout seating, foyers, meeting rooms and even board rooms. The choice of soft seating available is very broad and you may want to consider what effect you want to create with your choice of style, fabric and colours. We can help you pull off different looks from the highly professional and sober to designer statements as well as simpler understated solutions. This can be achieved for any budget from the high spec bespoke environments right through to limited budget entry point needs.



The Cwtch sofa range

[Above] The sofa range brings maximum visual effect, and offers a welcoming appeal. Go wild with your imagination and let endless fabric colours and textures shape your working environment.

Product details:

- ❑ Multi colour swatches
- ❑ Features three blues
- ❑ Cushions finished in five different fabrics
- ❑ Slim leg frame design
- ❑ Black and chrome legs

Stylish fabric tub chairs

[Above in green] A comfortable and supportive tub chair that helps achieve a relaxing environment. Products come in a range of colours and patterned fabrics from the eye catching through to the more modest of choices. Varied specification options offer a diversity of functional needs. An attractive, smart and fashionable option.

Product details:

- ❑ A chic upholstery option
- ❑ Various fabric and accessory options
- ❑ Great for break out areas



Curvaceous style

These shapely seats are created from top quality moulded foams that are formed around a steel internal frame. This range is ideal for creating impact yet remaining somewhat conservative if required. Create extra drama with vivid colours or bold patterned statements.

Product details:

- ❑ Range of colours and fabrics for extra dramatic effect
- ❑ Cleverly webbed for additional long lasting comfort
- ❑ Steel frame

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Sophisticated and modern

Striking swivel chairs with clever technology - they automatically return to front facing positions when vacated ensuring your meeting room, boardroom or foyer is always neat and tidy.

Product details:

- ❑ Wide range of fabrics
- ❑ Wide range of colours
- ❑ Self returning swivel base
- ❑ Chrome legs

Board room, conferencing and training

Create a professional impression

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A masterpiece of design

This bespoke boardroom table was designed with detail in mind. The boat shape design allows seating positions so everyone can be seen and heard. The wing shape bases conceal cables and allow easy access. Only the very best materials are used - there's a mixture of maple veneer and birds eye maple separated by ebony inlays. The aerofoil edge detail finishes the table off perfectly.

The board room, together with conferencing and training environments, are crucially important. Correct levels of professionalism, comfort and user friendly atmosphere should be created successfully. Whether you need that highly impressive board room or small but effective meeting table we can help ensure you have all your bases covered with our broad ranges of office furniture that will impress the team members, customers and trainees that will be using them.

Conferencing technology

Today's board room, conferencing and training facilities demand high tech equipment from screens to communication tools. We can help our clients source a whole range of tools like these to ensure you can deliver professional presentations, stay in touch internationally and allow your students to get the most out of your training courses.



Changeable options for flexibility

A folding table range that enables users to offer a professional and functional choice. This unique concept allows for ultimate flexibility. Designed to withstand the rigours of constant reconfiguring it allows spaces to be used to their maximum potential. Floor areas can be cleared in seconds to allow the room to be used for other functions with tables neatly nested away.

Product details:

- Excellent for constantly changing spaces
- Foldaway and easy to store



Adaptable systems

An easy to build system with a simple but intelligent design. Start with a single table and work up, updating and adapting as your needs change. Built to last you can easily add new tables, change layouts, take down and rebuild as required. Create a solution that fits with the way you want to work.

Product details:

- Unique easy build system
- Durable and adaptable
- Colour variations available

Chairs

Are you sitting comfortably?

Our work chairs are exceptionally important because they can negatively or positively affect performance. Closely linked to health issues it's important that your chair delivers the right support for your shape, as well as suit your working demands and style. Whilst it is important to adhere to tight budgets and spread the cost of employment, it is essential to look after staff members since good working environments retain good workers and positively affect performance.



Originality defined

A unique mesh back chair that is designed to support your back while you move around during your everyday work. Choose a chair style to fit in with the existing office, or to stand out from the crowd.

Product details:

- High back with black technical mesh
- Height adjustable armrests with optional headrest
- Two shell colours
- Several insert colours
- Lumbar support

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Impressionable style

[This page] A striking comfortable chair that offers comfort and style with its patterned back rest and curved legs.

Product details:

- Plastic back
- Upholstered seat

Value technology

[Page 14: inset - top two] Enjoy the technical attributes of more expensive products, in a surprisingly affordable package. Its form, contours and proportions are the result of continuous ergonomic research. High comfort and performance.

Product details:

- Adjustable arms
- Fabric and leather
- Multiple options

High tech

[Page 14: inset - bottom two] Components work in unison to move, adapt and support - whatever the task and whoever the user. With two back options these chairs offer comfort and ultimate support.

Product details:

- Luxury choices available
- Adjustable
- Two back options
- Choice of support
- Multiple options

Ergonomic chairs

For health aware customers seeking comfort and style

A range of ergonomic chairs that are also kind to the environment.

With a growing demand for environmentally friendly products, these ranges ensure the choice is available to environmentally and health aware buyers.

100 per cent recyclable materials create a long lifespan chair. Since some things do become outdated you can benefit from clever exchange policies where parts can be easily swapped if necessary. The environmentally friendly concept is all about natural fibres that are biodegradable and can even be composted. Design, ergonomics and environmental impact are considered equally. Energy consumption and more sustainable methods are at the forefront of production and recyclable packaging is kept to a minimum.

Look after you and nature by buying from these environmentally friendly ergonomically designed chairs.

Easily adaptable for everyone

This range fuses innovation, functionality, usability and design. You can easily adjust seating to suit your perfect work mode, whatever your size, or shape. All you have to do is to sit down, adjust the chair to your body, and enjoy smooth and frictionless movement. Backrest angle, headrest and armrests are intuitively placed. This range comes with dynamic ergonomics made easy and accessible, placing you in a perfect work mode, all day, every day. Get adjusted.



Product details:

- Choice of high back or medium back
- Removable neckrest, arms and coat hook
- Adjustable neckrest, arms and coat hook
- User-friendly controls
- Adjustable height
- Adjustable depth
- Adjustable backrest
- Range of colours
- Range of finishes
- Easily upgradable



A small revolution

[Above] Described as a small revolution, this range of seating is attractive, captivating and inspiring.

Product details:

- Exceptionally supportive
- Various colour options
- Various fabrics
- Easily adjustable

Ergonomic comfort

[Below] A contemporary and flexible chair for today's modern environments. Feel like you're floating with innovative design features that promote support and personal care.

Product details:

- Consistent support
- Supports your spine
- Promotes 'positive' sitting
- Strict standards
- Supports all body types
- Optional neckrest and armrests
- Can be used at desk height, semi-standing height and full counter height

A popular choice

[Below right] Do more and perform better with this range. This chair suits different types of people and slots into varying working environments with ease.

Product details:

- Range of options
- Optional neckrest and armrests
- Aluminium base
- Strict standards
- Supports all body types

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Executive furniture

High class for the business leader

Uncluttered perfection

This spacious open plan design with its clean lines prestigiously integrates a useful working environment with personal taste and style. It oozes class with its solid wood and minimalist approach.

Product details:

- ▣ Stores IT equipment with ease
- ▣ Solid wood

A top executive's office needs to be tailored to the exact needs of the occupant. This room must be distinguished by formal elegance, innovation and practical design solutions. It must be commanding and breathe style and success. In this work space designs need to measure up to the user's individuality and specific industry demands. Since the executive office represents the company at its highest level this is a working environment that often speaks the loudest.



Confident wooden style

[Above] Enjoy solutions for all spatial layouts with this customisable range of executive office furniture. The collection comes in single tables, table combinations and cabinets for storage. The range is distinguished by formal elegance, innovations and practical design solutions. This innovative range integrates modern communication and media appliances discreetly. The reflective metal against the natural grain of the wood creates a stylishly formal look.

Product details:

- ❑ Single tables, combination tables and cabinets
- ❑ Easily houses all IT and communication equipment
- ❑ Folding doors
- ❑ Integrated plug sockets
- ❑ Polished chrome steel cover panel
- ❑ Mirror-polished surface
- ❑ Natural wood
- ❑ Additional storage options available

Confident wooden style

[Above top] Dark rich leather against lightened oak gives a refreshing look to the presidential executive office. A range of value for money, entry level products which come in a selection of finishes, sizes and shapes to suit all requirements.

Minimalist chic

[Above] A bold statement that can be matched to your boardroom for a completely coordinated look. These dominant shapes are effective and dramatic for a strong executive statement.

Product details:

- ❑ Wide range of products
- ❑ Can be tailored to suit
- ❑ Various finishes available

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Desking

Practical work space for the modern office



The modern office demands technology, storage and comfort. Effective working environments are becoming more and more important in the current market where key skills are in high demand but short supply and when the cost of employee turnover can be high. We can help you get your office environment right with our range of desking options from value for money entry level products right through to bespoke statement products of your choice.

Versatile and minimal

[Above] With strong horizontals, adaptable shapes and a minimal approach, this range showcases refined detailing that can make your surrounding office space feel larger and more open. Product selections can consist of anything from a basic, stand-alone table to arrangements that incorporate a high performance wall. This is a series of compact modules, designed to house a range of media allowing creative space planning. Office space can be dramatically transformed through the addition or removal of product elements.

Product details:

- ❑ Very flexible components
- ❑ Uses up to date technology
- ❑ Various accessories available
- ❑ Choice of colourways on offer



Clever design

[Above] An intelligent concept that allows the users to work at various heights. This is perfect for companies that have a desk sharing or hot desking policy. It means your staff will always be comfortable in their working environment

Product details:

- ❑ Eight finishes as a standard
- ❑ Height adjustable
- ❑ Easy to personalise

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Stylish and effective

[Above] Achieve flexible desking with these simple and creative modular systems.

Product details:

- Adjustable
- Variable work spaces

Central and stylish

[Below] This centre piece style desking allows small teams to work closely together in comfort and with adequate space surrounding them.



Storage

For organised office spaces

For an effective and efficient high performance office, storage options need careful thought. With so many choices available we help our clients make the right selection that suits their industry, working style and needs. Choose from a selection of file friendly cupboards, drawers, standard filing systems and shelving with a host of supporting accessories. If your needs are more specific like display cases, IT and media storage or lockers for example, then we can help source these for you. Office organisation will help ensure staff can perform better and feel more at ease in their work environment.



Clever filing systems

[Below] These pull out filing cradles come in graphite grey and are a smart way to keep all office paperwork in place. They are designed to stop files from bulging out.

Other smart solutions on offer are vertical dividers for shelving, pigeon hole units, CD and filing card storage containers for pull out filing cradles, pull out reference shelves, storage boxes and vertical and lateral suspension files that can be used with filing cradles or shelves.

Tasteful storage

[Above and right] Keep the office organised and tidy with these chic storage units that come with easy to use sliding doors. Use these to store all kinds of filing systems [such as lateral or boxed].

Product details:

- ❑ Metal frame cupboards
- ❑ Variety of shell finishes
- ❑ Variety of door finishes
- ❑ Various colours
- ❑ Various sizes/configurations
- ❑ Has guide holes for shelving
- ❑ Silent door movement
- ❑ Lockable





Storage solutions

[Left] Solving high density storage needs innovatively.

Product details:

- Secure
- Saves space
- Rigid steel case
- Lockable
- Flush fit closure
- Wide range of colours
- Wide range of accessories



One piece drawers

[Left] These solid drawer filing systems come in different sizes and can be placed side by side to create the right amount of drawer files you require.

Product details:

- Available in two widths
- Selective drawer opening
- Can be placed side by side
- A variety of finishes available



Locker storage

[Left] A range of lockers are available. Choose from these designer lockers or opt for standard industrial lockers and benches.

Product details:

- Individually lockable doors
- Variety of colours
- Label holder supplied
- Three versions available
- Multi compartment option



Standard filing cabinets

[Above right] Every office needs a filing cabinet! We can source a range of colour ways in standard styles as well as flap door cabinets which are designed to store flat documents neatly.

Product details:

- Range of heights available in two, three and four drawers
- Seven finishes available

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Café and restaurants

Break out in style



Understated designs

[Right and below] A selection of breakout furniture excellent for creating a relaxing dining environment. The stools make an unfussy but stylish bar stool.

Product details:

- Chair and stool available
- Variety of finishes available
- Polished chrome frame
- Linking device available
- Stackable



Today bar and café furniture should be interesting and contemporary as well as reflect your brand vision and values. Achieve this and your place of business will stand out from the crowd. Standard styles of café and bar furniture can also be supplied. We have a wide variety of finishes, colours and designs available for you to choose from.

Versatile perfection

[Above] Great for public or private environments this original design is unique, fresh and distinctive. Its clean lines with dashes of colour are eye catching.

Product details:

- Stackable
- Bright colour options
- Chrome frame



Zesty freshness

[Left] Add a touch of class to your breakout area with high and low benches, available in a wide range of finishes.

Product details:

- ❑ Stylish framework
- ❑ Variety of colours available
- ❑ Multiple sizes
- ❑ Wide selection of seating to compliment

Dynamic red

[Middle] Go for this bold statement with these sleek moulded armchairs that are perfect for refreshment areas.

Product details:

- ❑ Easy to clean
- ❑ Gloss finish
- ❑ Stackable
- ❑ Variety of colours available



Café style

[Bottom] Add a touch of freshness with the dashes of soft colours available in this range of chic breakout furniture chairs and tables.

Product details:

- ❑ Polypropylene chairs
- ❑ Variety of colours available
- ❑ Metallic tables
- ❑ Round and square tables
- ❑ For indoor and outdoor use



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Specialist equipment

The easily forgotten but essential extras

Our range of high quality specialist equipment includes often forgotten but equally important items like fire resistant safes, monitor arms, ergonomic items like gel pads and vertical mice and even replica plants. It is essential that all your important documents and valuables can be safely stored. If space is an issue then clever space saving tools like monitor arms are available and can be used to give practical solutions to life's tight squeezes. They also ensure a neat and tidy office image. These additions can make all the difference to your office space, making it come to life, be more inviting and become an overall tidier space.



Ever greens!

You would never guess that these little beauties require no feeding or watering. In fact once they are placed in prime position, all you'll have to do is give them a little dust every now and then.

These replica plants can be used to add well thought out finer details to the office space, literally bringing it to life without all the hassle!



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First impressions count so get in touch to have a chat or to arrange a meeting. We'll help you design your imagination, from concept through to completion. We'll give you a high performance working environment you can be proud of.



Practical, neat and tidy monitor arms

[Above] Large ranges of clever monitor arms ensure your flat screen monitors can easily be moved out the way and twisted round to ensure easy multi person viewing, giving a much more flexible work area to office users.



Fire resistant safes

[Top right] If you wish to protect your possessions against fire, you need to choose between fire protection for paper or protection for magnetic media such as disks, CD-ROMs etc. Fire resistant products have been designed to maintain the inner temperature of the cupboard below the temperature that would cause damage to the contents.



Clever rotary storage

[Left] High density rotary filing system designed for modern office environments. The base rotates through 360 degrees allowing easy access. This offers more efficient storage than traditional filing cabinets - in fact retrieval times can be reduced by up to 50%.

Electronic safes

[Above] Protect your valuables in these electronic safes of varied sizes and multi lock systems.

Product details:

- ❑ Available in various sizes
- ❑ Can be tailored to suit

Other services

We do it all so you don't have to!

Decorating

Unfortunately, for larger orders, everything will need to get turned upside down for the fit out! However, we make this part of the project as smooth as possible by having our own trusted contractors that we can call on. Our teams can even come in after hours. This complete package means we'll manage the entire project until it is fully completed so you really don't have to worry about a thing. When we leave there will be no mess, no rubbish and no unsightly marks.

Suspended ceilings & partition walls

When carrying out office refits our teams can fit suspended ceilings and partition walls. Suspended ceilings are an inexpensive way to give any room or office a clean and fresh feel. As a secondary ceiling, hung below the main structural ceiling, suspended ceilings are often useful for concealing piping, wiring and ductwork. Partition walls can be used to make more practical use of available office space.

Data & communications

No modern day office is complete without all the mod cons - working computers, networks and telecommunication systems. When we carry out office fit outs our contractors can completely set up your office space so that it's all systems go on completion. This work can include cabling, networking and electrical work. If your office requires communications like conferencing technology then our teams can set everything up on your behalf.

Flooring

The look would not be complete without equally impressive flooring. We can help you source all kinds of flooring like carpets, solid wood floors, tiles, laminate or even more unique flooring like rubber or special effect tiling. Whatever your flooring needs we can help you choose it, source it and fit it. We'll ensure it goes with the furniture you have carefully chosen and that it suits the style you have gone for. We'll help you achieve a quality finish that is on time too.

Signage

This day and age is all about communications. We can help source indoor and outdoor office signage in a wide range of options for our clients. If you need branded signage then we can help source the manufacturing and then fit it on your behalf. We can also source and fit digital signage in the form of electronic displays [such as LCD, LED, plasma displays, or projected images]. This service ensures you can communicate information or advertising simply and effectively.

Final touches

We help our clients by carrying out the complete fit out. That means we'll think of everything you could possibly need including all the finer details such as lighting, blinds, replica plants, waste bins and any decorative needs such as artwork and display cabinets. No office is complete without someone thinking about all aspects of staff, environment and process needs. We do all that for you. And this approach makes sure all the boxes are ticked!

Our 10 step guide to a spot on working environment!

You need a working environment you can be proud of, a setting that will make the right impression and stimulate high performance. Here's our 10 step guide on how we will deliver, and what we advise you to do to make the process as simple, efficient and cost effective as possible.

1. Initial meeting

Brief us with your specific needs. It's important that key decision makers are present and involved throughout the project. This ensures the project does not stall and saves everyone's time. We'll ask the right questions to get to the bottom of your requirements. We'll need to talk budgets so we can quickly understand what's workable and realistic for you.

2. Design specifications and space planning

We'll design the look and feel of your work space and plan the best layouts for effective working. We'll source relevant products and make a bronze, silver and gold recommendation, based on your budget. This informs our clients about the range of solutions on offer so they can consider the many different options. This detail is important because the decisions you make will have a long term effect on your business.

3. Scoping

Based on your feedback we'll identify the solutions that satisfy your industry requirements, budget and overall style from the three recommendations provided. This may involve changes to specifications, some mixing and matching and some discussion.

4. 2D and 3D visual walk throughs

It can be very difficult to visualise the final look and feel of a working environment. To help you make the right decision we offer detailed 2D and 3D drawings and visual walk throughs that enable you to clearly see how the area will look and how the space will be utilised.

5. Design agreement

With all the facts at hand a decision can now be made and signed off.

6. Project management and procurement

We develop a project plan from start to finish. We help define project goals and objectives,

identify required tasks and critical paths, quantify resources and ensure budgets and time lines are effectively managed. We handle all aspects of procurement from sourcing, purchasing and supplying goods to having teams at hand to ensure quality fitting. From inception and design through to contract management and disposal of redundant assets, we've got it covered.

7. Manufacturing

Over 30 years we have developed powerful relationships with a very broad range of trusted manufacturers. By cultivating these strong industry relationships we can ensure our manufacturing partners can produce what our clients need, when they need it and to the standards they demand.

8. Professional installations and sign off

Having sourced the products and managed delivery times we'll organise and despatch our installation teams to carry out efficient, quality and timely installations aiming for as little interruption to the working week as possible. To help support the environment we actively encourage recycling and offer product disposal as part of our service. We only use wood from sustainable forests, and aim to operate within the range of a low carbon footprint. The hassle free service we offer means your only worry is to come back on completion to assess the work we've done to approve it!

9. Training and DSE assessments

We'll work with you to transition between old and new ensuring team members fully understand their fresh surroundings. Our in-house DSE assessors will undertake a DSE (Display Screen Equipment) assessment, which every employer is required to do. This is an analysis of computer operators' workstations to assess and reduce risks if necessary. If we carry out a complete installation we will ensure that all new equipment satisfies DSE standards. This helps to reduce sickness and increase motivation since staff will be educated on good posture and workstation adjustment. Wider issues relating to the working environment, work patterns and social aspects will be up to standard and you will achieve full compliance and possibly even exceed regulations.

10. Long term support

To succeed all businesses must maintain standards, innovate and respond to change. We aim to provide long term support to help you achieve this. Give us a call to replace equipment that suffers from wear and tear, train new staff on how best to use their equipment or to support you in new developments like office moves, employee growth and even office relocation or duplication.

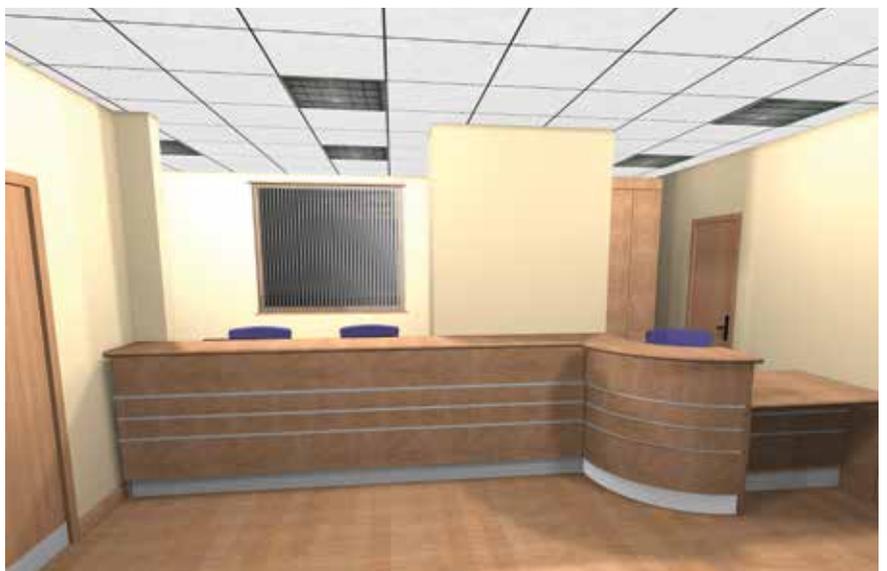
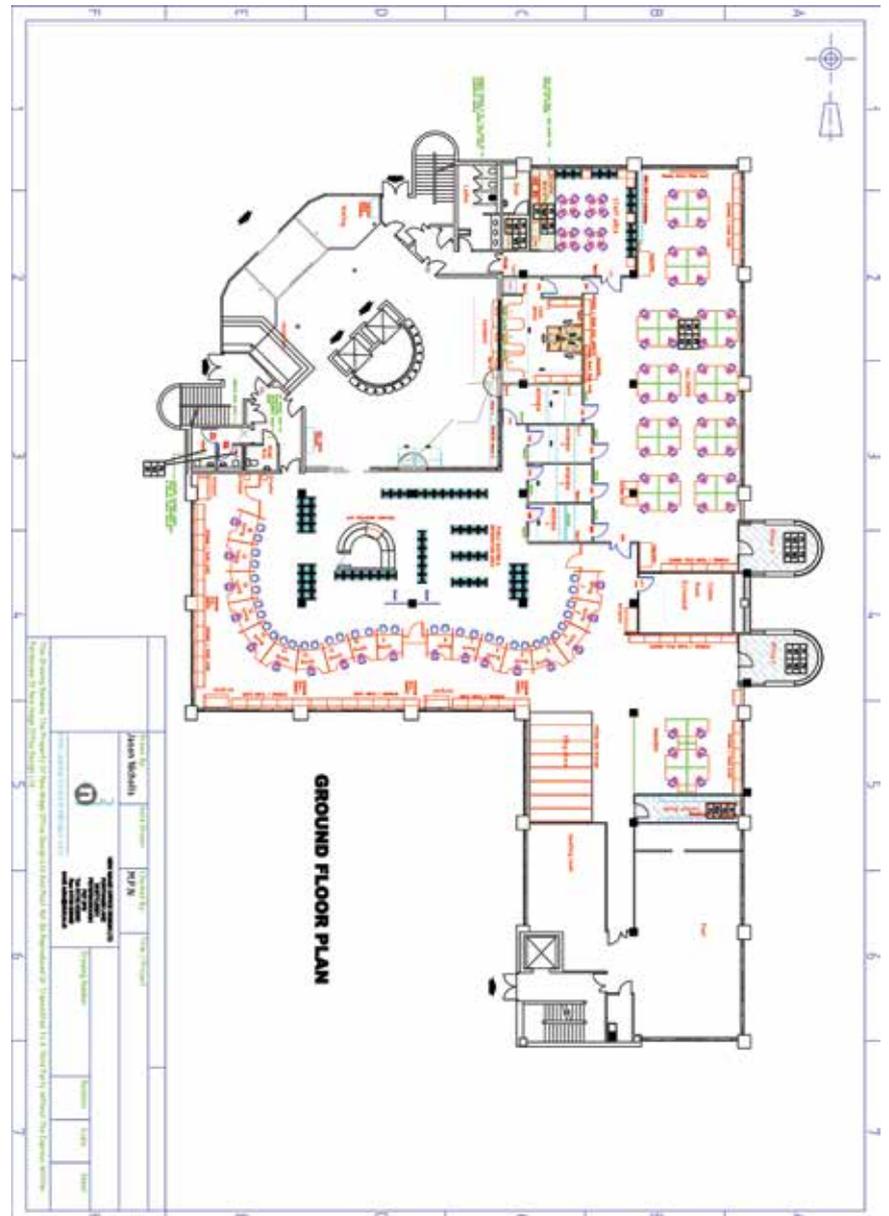
Computer Aided Design and quality installation

Understand your office space and leave it in our hands

The wide range of office furniture in this brochure is supported by our first rate office design and planning support. By utilising the latest Computer Aided Design technology we can provide as much or as little input as you require - whether working to your specific brief or creating a complete work space scheme from scratch. You can then sit back and relax as we call on our trusted contractors to come in and carry out the office fit outs to our high and exacting standards.

Throughout the design process our team can produce 2D, 3D and inspiring 3D rendered images and drawings, to give you the clearest possible idea of how the plan will look and perform in real life. This service helps our clients to make the right decisions in terms of space usage, product selection and things like fabric and colour choices.

Our teams can be called in after hours to build, install redecorate and finish the office layout. By following plans and with our project management team your office will be ready for action quickly and efficiently. On completion you'll have access to our after sales service for long term support.



Small print!

Most products come with manufacturer warranties which vary from product to product. All products will come with full care and maintenance instructions. Get in touch to discuss quotations, prices and terms of payment.

All information is correct at time of print and is subject to change. New Image Office Design cannot guarantee stock availability.

Ordering and delivery

Ordering is simple! If you require smaller one off items then give us a call to order and arrange delivery. If you have a more complex project in mind you can order over the phone or discuss your needs in more detail face to face.

We do our best to ensure quick delivery turn arounds. Please contact us for current delivery lead times relating to particular products. One off long distance orders have a delivery charge but larger orders come free!

Get started

Call us on 01733 202080 to have a chat or to arrange a meeting.



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Designed - Procured - Installed - Maintained

Relax

We'll take care of it!



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